



Royal Caribbean Group

# How to apply for your US C1D visa

Contact your local US embassy or consulate or visit <https://www.usembassy.gov/> to get more specific information. The embassy or consulate will provide you with the appropriate filling forms, appointment date, and cost.

## These are the steps you can expect during the application process

### STEP 1:

#### File Form DS-160

Form DS-160, Online Nonimmigrant Visa Application is the main form to apply for your C1D visa. You can find it online and fill it out. It will have basic background questions and reasons for wanting the visa. When you submit it, you will get a confirmation page which you need to save for later.

### STEP 2:

#### Pay the visa fees

To be able to apply, you must pay the visa fees. This includes the application fee for filing Form DS-160 and other applicable fees. Depending on the relationship that the US has with your country, you might also have to pay reciprocity fees. They are otherwise called visa issuance fees.

You can pay the fees online or through money order and check. Your visa will not be processed unless you complete this step.

### STEP 3:

#### Prepare your supporting documents

To strengthen your case, you must have a file with supporting documents. You will take the documents at the interview. The company will also provide you with a Letter of Employment which you will need to bring to your scheduled interview.

### STEP 4:

#### Schedule and attend your visa interview

You must make sure to attend it at that specific time. If you miss your interview, it will only lengthen the application and processing time. You will be interviewed by an official at the US Embassy. They will ask questions about your background and application.

### STEP 5:

#### Update ACT with your visa appointment date

Log in to RCLCrewTravel, navigate to My Travel Details then click on Assignment Confirmation. Go to the Visa section and click Appointment Date. Enter your visa appointment schedule by clicking on the calendar icon. Finally, click Save.

## Information you will need when applying for your visa:

- Intended Date of Arrival – Month and Year are required (1 DAY PRIOR JOINING DATE)
- Intended Length of Stay in U.S. – 3 DAYS
- Address: 1050 CARIBBEAN WAY, MIAMI, FLORIDA 33132-2096
- Person/Entity Paying for Your Trip – ROYAL CARIBBEAN GROUP (RCG) or COMPANY
- Travel Companions – NONE
- U.S. Contact number - 1-877-414- 2739 or 1-305-982- 2739

### Important Reminders:

- Visa fees will only be reimbursed once you join the ship.
- Service charges or associated fees for obtaining the visa are not eligible for reimbursement.
- If your application is rejected, you will not be reimbursed.
- Keep the original receipt(s) and bring it on board for reimbursement.
- Once you have secured your visa appointment, log in to RCLCrewTravel and enter your schedule in the Assignment Confirmation tool.

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